

2 April 1976

MEMORANDUM FOR THE RECORD

SUBJECT: Conformance to Executive Order 11905

I have been advised by Chief, Clerical Staffing Branch,
[redacted] that I shall not report to any officer
or employee of the Central Intelligence Agency on the affairs
of the National Security Council except as may be directed
by the latter.



(Witness)

25X1

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MEMORANDUM FOR THE DIRECTOR
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The Executive Order states: "Assignment of Personnel. An employee of a foreign intelligence agency detailed elsewhere within the Federal Government shall be responsible to the host agency and shall not report to such employee's parent agency on the affairs of the host agency, except as may be directed by the latter. The head of the host agency, and any successor, shall be informed of the detailee's association with the parent agency."

I have also attached a letter from Lew Allen which you are required to initial. ✓ He is advising that [redacted] is on detail here to serve a SIGINT requirement.

[redacted]
BCEvans

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Date 13 April 1976

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[redacted]
BCEvans

Date 13 April 1976

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☐ UNCLASSIFIED☐ INTERNAL
USE ONLY☐ CONFIDENTIAL☐ SECRET

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SUBJECT: (Optional)

FROM: Director of Personnel
5E58 HQ

EXTENSION NO.

DATE 8 APR 1976

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for
Administration

2.

3.

4. Director of Central
Intelligence

5.

6.

7.

8.

9.

10.

11.

12.

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14.

15.

Attached at Tab A is a suggested letter to The Honorable Brent Scowcroft of the National Security Council advising him that in conformance with E.O. 11905 a CIA employee is scheduled for detail to NSC. The letter further states that she has been advised that she will not report on NSC activities to anyone in CIA unless NSC so directs.

Attached at Tab B is a witnessed statement by the detailee, [redacted] that she has been advised not to report on NSC activities.

Attached at Tab C is a Biographic Profile on [redacted]

By way of background, for many years we have detailed a certain number of secretaries and other clericals to assist NSC. While they do have some direct hires, they request employees from the State Department, Office of the Secretary of Defense, and other agencies with whom they deal and whose employees normally have Top Secret clearances. I might add that the Agency is reimbursed for the clerical support provided NSC.

(Signed) F. W. M. Janney

F. W. M. Janney
Director of Personnel

Dist:

0 - Add 1 - C/CSB/OP
1 - DCI 1 - C/TRB/OP
1 - DDCI 1 - D/Pers Chrono (w/held)
1 - ER 1 - RDK Chrono (w/held)
1 - OPE [redacted]

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